



**Sports Information
Graduate Assistantship
Emory Athletics**

Emory University, a member of the University Athletic Association and sponsor of 19 Division III sports, is seeking applications for a graduate assistant position for the 2023-24 academic year in the area of Athletic Communications and Sports Information. The graduate assistant will report directly to the Director of Communications and Sports Information.

These graduate assistant positions are two-year opportunities averaging 20 hours per week, including a tuition waiver to Georgia State University and a \$10,000 annual stipend. There are opportunities for professional development and additional hourly wages.

Duties include but are not limited to:

- Assisting with the video efforts of the Sports Information Department, including streaming of home athletic events, interviews with student-athletes and coaches and other video initiatives
- Assist with the updating of the Emory Athletics website
- Assist with the content creation of the Athletic Department's Facebook, Twitter, Instagram and additional social media accounts
- Serve as the main contact for sports to be determined by the Director of Communications and Sports Information
- Keeping statistics at various home events
- Write press releases detailing accomplishments of student-athletes, coaches and teams
- Arrange and attend photo sessions
- Help maintain the photo archives of the Sports Communications Department
- Help direct the work flow of a 10-12 member student staff
- Other duties assigned by the Director of Communications and Sports Information

Job Requirements:

- Enthusiastic and Dependable
- Can take direction and follow through on tasks
- Strong writing ability and good verbal communication skills
- Weekend work and at times, odd hours

Preference will be given to applicants who possess some experience with Adobe Creative Suite, NCAA Genius stat packages and working knowledge of social media platforms.

For questions about this position, please email Phil Engel at pengel2@emory.edu.